Parents,

I am happy to inform you that Daycare can resume on Tuesday May 19, 2020 with a few operational changes. Many of these changes are requirements from Public Health and the Department of Early Childhood Education and is based on the “COVID-19 Recovery Phase: Guidance to Early Learning and Childcare Facilities and Day Camps”. This document highlights how I will be implementing changes in my facility during the pandemic. It is important to note that these changes are not permanent but will continue until I am directed to do otherwise. While following government regulations but still maintaining my rights as an owner, operating out of my home, I have added some additional requirements that I feel are important to help keep children and my family safe.

Please be advised that requirements may change as I receive new information and it is the parents/guardians responsibility to adhere to any new operational changes. I will inform you when they occur. I understand many of these changes will not come naturally and will require patience, understanding and commitment of both parents and myself, as all these changes are important in keeping everyone safe as possible.

My main goal, above all the others is to provide a loving space that your child desires to come to. A place to play, learn new things and enjoy one another’s company. Part of our regular routine will be going over the rules that we create together about creating a safe place and reminding one another about proper hygiene.

To help maintain a healthy environment for everyone at my Early Learning and Childcare Home the following operational changes are mandatory and if you are unable to comply your child will be required to stay home.

Thank you for everything that you will do to make this transition successful. I am so thankful for each of you!
A few things
- Parents are required to provide the contact information of all persons residing in your child's household. Please complete the attached document with everyone’s contact information. In the event of an outbreak, this information will be given to Public Health for contact tracing.
- **IF** entering the facility, parents and any other visitors **MUST**; keep a distance of 6 feet, answer the COVID-19 questionnaire, use hand sanitizer and have a forehead temperature check.
- Coats and sneakers/boots will be taken off on the porch.
- Face masks will be required if you wish to come in further than the entrance.
- Please send your child with their own book bag large enough to keep their lunchbox, a change of clothes and any other necessities such as a thermometer, hair brush, elastics etc..

Hours
- Monday – Thursday 7:00am - 5:00am

Daily Procedure
- Parents and myself will be required to complete the COVID-19 screening questionnaire.
- Temperature of children will be taken upon arrival, documented and repeated every 5 hours (my own included. I will be using a regular armpit thermometer (still seeking an ear thermometer) until GNB provides us with a touch-less infrared thermometer (should be arriving in the next few weeks).
- Frequent hand washing.
- Physical distancing as much as possible.
- I will provide reminders about how we wash our hands and how to be safe while we play.
- We will not be going on any outings apart from walks/ bike rides on the trail.

Drop off / Pick Up
- Drop offs and pick ups will be outdoors and will be a quick transition.
- I ask that the same parent/guardian be the same if possible.
- Please, only one family at a time for drop off/pick up, if multiple families arrive at the same time, please wait in your car until it is your turn.
- Upon arrival, children **MUST** immediately wash their hands.

Lunch and snack
- We will be eating snack at 9:15am and lunch at 11:45am and afternoon snack at 2:45
- I will not be serving snacks for the time being
- Food from home is to be peeled or pre cut (such as grapes) washed and ready to eat.
- Each child needs their own lunch box, ice pack and containers. (no sharing permitted)
- Picnic style lunches please as there will be no microwave for use at this time.
- Similar to how it is in School, children will be encouraged to get their lunch boxes to bring to the table and access their own meals. I will assist if needed of course.
Hygiene
- We will use facecloths for hand drying in a ‘one and done’ type style. Used and then dropped into a basket after use. Bedding as well as cloths will be washed and replenished daily.
- Only one child at a time in the bathroom.
- Each child will have their own mark making materials.
- We will practice frequent hand washing with soap and water on arrival, before and after meals, after using the toilet/diaper changes, after blowing your nose, coughing or sneezing, after playing with toys, before and after taking medications and after playing outside etc.
- There are hand washing procedures (with pictures) posted.
- I will encourage children to avoid touching their face, eyes, nose and mouth.

Communication
- All communications regarding a child (by parent/or myself) will be done either through phone, email, text message. This includes daily updates, unless of course we are outside, and there are no other parents waiting to pick up a child.
- If pick up and drop offs are different from the time stated, I ask that you text when you are on your way to drop off and pick up your child.
- Parents are required to indicate who is in their household and Bubble.

Community Mask
- All children over 2 years of age are required to have a community mask. They do not need to wear this during the day but will be required to wear it if they exhibit any symptoms.

No Sharing
- Children are not allowed to share items such as toys, markers, food, lunch boxes and containers etc.

Who is not allowed to attend daycare?
- Sick children
- Children that have received medication prior to daycare. (Tylenol/motrin etc.)
- Children who have been in contact with anyone who travelled outside of New Brunswick or Canada within the past 14 days.
- Children or any member of their family/bubble awaiting a test or the result of a test for COVID19 (until negative results)

Management of Illness
- All of the health policies currently outlined in my parent handbook will still apply.
- If a child becomes ill during care, parents are required to pick their child up within 1 hour of being notified.
- The ill child will be isolated away from the rest of the children and for those older than two years of age they will be required to wear a mask.
- All parents will be notified if a child leaves early due to an illness.
- An outbreak is considered if one child/educators tests positive for COVID-19 OR two or more suspected cases (showing any symptoms)
- In an outbreak situation public health will be contacted immediately and I will follow their instructions and notify parents.
- During an outbreak daycare will be forced too close and will reopen once given permission by public health.
Cleaning and Disinfection Procedures
- Children are not permitted to bring toys, stuffed animals or open food from home.
- I will increase the frequency of cleaning and disinfecting high-touch surfaces. All surfaces, that are frequently touched, such as door knobs, toys, etc., will be cleaned at least twice daily and when soiled.
- All other cleaning will be done at the end of the day.
- A cleaning and disinfection schedule will be in place and documented.
- All soiled surfaces will be cleaned before disinfecting.
- Bedding and drying cloths will be washed daily

Visitors
- The only visitors permitted during business hours are EECD staff and Public Health Inspectors. They will be required to answer the pre-screening checklist and maintain proper hygiene.

Indoor Environment
- All toys that are not easily cleaned have been removed.
- All toys that the children play with will be cleaned right after lunch and at the end of every day.
- All high traffic spaces will be cleaned right after lunch and at the end of the day.
- Access to art supplies will not be community style. Children will each have their own bucket with art supplies that only they will touch.

Outdoor Environment
- Outdoor equipment is limited and must be cleaned between uses.
- if you have a helmet and bicycle or ride on toy that you can bring for personal use outdoors, that would be fantastic.
- Until School playground restrictions are lifted. The use of monkey bars, slides, swings, playhouses, sandboxes, and water tables are prohibited.
- I will do my best to clean the outdoor play equipment near the end of our morning play time.
- Everything will be disinfected at the end of the day once the children go home.
What is expected from Parents

1. Please be 100% Honest. Without honesty this will not work.
2. Keep unwell children home and if anyone in your family/bubble becomes ill your child stays home. (runny nose, cough, fever, excessive sneezing, watery eyes, diarrhea/watery stool, vomiting, lethargic, rash, etc). There will be no exceptions unless Public Health has given the all clear or your child has diagnosed allergies. Keeping your child home when they are unwell will make the biggest difference in keeping everyone else well.
3. Send snacks and a lunch each day that is precut and washed.
4. Other than daycare, limit your child’s exposure to public spaces and gatherings (including extended family members). The reason for this is to be able to do contact tracing if needed.
5. Parents will not be permitted inside the daycare. I will meet parents at both drop off and pick up time outside. If a parent needs entry into the daycare (extraordinary circumstance), they must have a temperature check, complete the screening form, wash their hands immediately upon entering and remain 2 metres from everyone.
6. Have your child dressed, fed and ready for the day.
7. Send proper clothing each day and be sure to have spare clothes in your child’s bag along with a proper fitting face mask (children 2 years and older). Dress in layers as its chilly first thing in the morning. Sun hats are a must. Muddy Buddies and rain boots are a good idea this time of year.
8. Snacks and lunches are to be packed with an ice pack as I will not be using my fridge for storage.
9. If arriving after 9:15, apply sunscreen prior to arrival at daycare.
10. If you choose to keep your child home payment is still required to hold your child’s space.

Please note: Average normal body temperature below

Normal temperatures are:
- Mouth: 35.5-37.5°C (95.9-99.5°F)
- Underarm: 35.9-36.7°C (96.6-98°F)
- Ear (not recommended for infants under 2 years of age): 35.8-37.8°C (96.4-100.0°F).

A temperature over 100.4°C (38°F) most often means you have a fever caused by infection or illness.

Please visit the Early Childhood Portal and review the COVID-19 Resources.
https://www.nbed.nb.ca/parentportal/en/home/daycarecovidresources/
COVID-19 Operational Plan and Procedure Acknowledgment Form

and Contact Information

I ______________________ have read and understood “The Oasis -Kindernastics Daycare Home COVID-19 Operational Plan and Procedures”. I understand that in order to help maintain a healthy environment for everyone at TOKD, the operational plan requirements are mandatory and if I am unable to comply my child ______________________ will be required to stay home.

Please list all of the people that currently reside in your home and their contact information.

____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________
____________________________________________________________________________________

Parent Signature  ______________________  Date

Parent Signature  ______________________  Date

Amy Butts  ______________________  Date